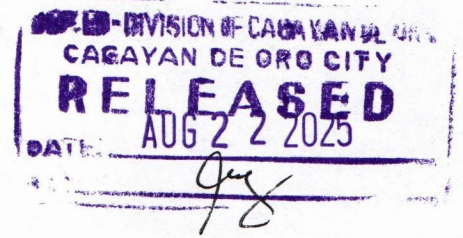




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

18 August 2025

DIVISION MEMORANDUM
No. 706 s.2025

**CONDUCT OF CLASSROOM OBSERVATIONS & INTERVIEWS BY PRE-SERVICE
TEACHERS FOR OFF-CAMPUS TEACHING**

To Select School Principals:

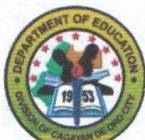
WEST CITY CENTRAL SCHOOL
CAGAYAN DE ORO NATIONAL HIGH SCHOOL – JUNIOR HIGH
This Division

1. Pursuant to the provisions of the Memorandum of Agreement between Higher Education Institutions and the Department of Education, this office hereby informs school heads of selected schools listed above on the deployment of Pre-Service Teachers of **Golden Heritage Polytechnic College (GHPC)** for the conduct of classroom observations and interviews to selected teachers for their off-campus teaching experience from September 1– 16, 2025.
2. Consequently, concerned school heads are requested to coordinate with the Dean, College of Teacher Education of Golden Heritage Polytechnic College (GHPC) to ensure awareness of the cooperating teachers of their specific roles.
3. This office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

OFF-CAMPUS TEACHING



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 2



Republic of the Philippines
Department of Education

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DIVISION OF CAGAYAN DE ORO CITY

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DM-66-SGOD-HRDS-DMSA/ OFF-CAMPUS TEACHING

August 18, 2025



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Effectivity		Page	2 of 2



GOLDEN HERITAGE POLYTECHNIC COLLEGE

Through our school - you will develop a refined character
which will lead you to become an achiever.

August 14, 2025

ROY ANGELO E. GAZO, PhD

Schools Division Superintendent

DepEd-CDO Division

Fr. William Masterson Avenue, Upper Balulang,
Cagayan de Oro City

Through:

MARIBETH T. AUMAN

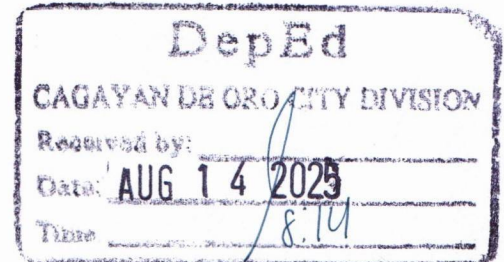
School Principal

CDO-NHS-Junior High Campus

EDGAR T. YANEZ

School Principal

West City Central School



Dear Sir:

The 4th Year BSED and BEED students of Golden Heritage Polytechnic College, enrolled in EDUC 11 – Field Study 1, wish to conduct an actual visitation of classrooms and other supportive learning facilities, as well as virtual observation and interviews with selected faculty members of Cagayan de Oro National High School – Junior High Campus and West City Central School.

In line with the aim of rationalizing undergraduate teacher education to meet the demands of global competitiveness, Article V, Section 13 of CHED Memorandum Order No. 30 states that:

“Field study courses are intended to provide students with practical learning experiences in which they observe and verify in an actual school setting; and these experiences will begin with field observations and gradually intensify until students undertake practice teaching.”

We believe that your institution can provide our students with meaningful experiences that bridge theoretical knowledge with actual teaching-learning situations, thereby helping them become efficient and effective educators in the future.

In this regard, we respectfully request your approval for our students to visit your schools to conduct classroom observations and interviews with selected teachers and students. The proposed schedule for these activities is **September 1–16, 2025**.

We sincerely appreciate your continued support in the training and professional growth of future teachers. Your generosity in granting this opportunity will undoubtedly widen their perspectives and deepen their understanding of the teaching profession.

Thank you very much, and we wish your department continued success.

Respectfully Yours,

NECHELLE D. DICHOSA, PhD
Dean, College of Education

8



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August 14, 2025

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Schools Division Superintendent
DepEd-CDO Division
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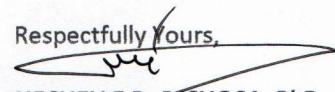
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